



Meenakshi Public School

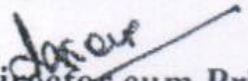
Circular no. 31 (30.11.2018)

Dear Parent

This is to inform you that as per the requirement of C.B.S.E., 75% of school attendance is mandatory in theory and practical classes. Your ward has attended only _____ days out of total _____ working days which are less than 75% attendance. It will be difficult for him/her to appear in Board exams with short attendance.

You are requested to ensure that your ward _____ attends the school regularly. Please send the acknowledge slip by Monday, 3rd Dec 2018.

Regards


Director cum Principal

Acknowledgement Slip

I have received Circular no.31 dated 30.11.2018 regarding my ward's short attendance in school. I hereby assure you that my ward will be attending the school regularly.

Name of the student _____ Class _____ Signature of parent _____